



RECIPIENT'S:

Name Last Name:

Department :

ID Number :

Delivery Date :/...../...

Phone Number :

Locker No :

Address :

I received my student locker of which number is given above as complete and damage free and I read the rules to be obeyed. As of this date, all responsibility of my locker's content and damages that may occur on the locker is on me.

I accept, declare and commit that I will be acting in accordance with Koç University Student Lockers Management and Operation Procedure.

Signature:.....

REPORT OF DELIVERING LOCKER KEYS BACK:

Delivery Date :/...../.....

Number Student Locker was delivered to me as **damage free and clean.**

Recipient

Deliverer

Name Last Name Signature

Name Last Name Signature

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Locker Usage Rules

1. It is forbidden to keep unpacked food drink and etc. in the locker.
2. Books, notebooks and other course materials are put in as folded properly.
3. No picture etc. brochure shall be put up on or into the locker.
4. No locker repair or painting shall be made without permission.
5. Student shall open another student's locker without permission.
6. Student may assign his or her locker to somebody else.
7. The responsibility of locker keys and locker belongs to the locker owner.